ARTICLE I **NAME AND NATURE OF THE COMMITTEE**

**Section 1.** The committee shall be known as the PUP Taguig Central Student Council Academics Committee (PUPT CSC Academics Committee).  
  
**Section 2.** The office of the PUPT Central Student Council Academics Committee shall be located at the Central Student Council Office, Room 205, PUP Taguig, Gen. Santos Ave., Lower Bicutan, Taguig City 1772.  
  
**Section 3.** The PUP Taguig Central Student Council shall have jurisdiction over the PUPT CSC Academics Committee.

ARTICLE II  
**COMMITTEE MEMBERS**

**Section 1.** The PUP Taguig CSC Academics Committee, shall be composed of four (4) committee heads, duly elected officers of the Central Student Council.  
  
**Section 2.** The PUP Taguig CSC Academics Committee, shall also be composed of five (5) committee members, who are bonafide students of the University.

ARTICLE III  
**DUTIES AND FUNCTIONS**

**Section 1.** To create a friendly atmosphere and to address the concerns of those participants and aspirants who need academic support.

**Section 2.** The PUPT CSC Committee Heads and its members must report directly to the President.  
  
**Section 3.** The Committee Heads and its members shall be solely responsible for the student development pertaining to their academic needs which related to competitions within the University under the direct guidance of the CSC President.

**Section 4.** The Academics Committee shall focus only to the participants and aspirants representing Polytechnic University of the Philippines Taguig Branch outside the campus.  
  
**Section 5.** The PUPT CSC Committee Heads shall always be available to ensure that students will fully receive the services of the committee.  
  
**Section 6.** Shall ensure that the Duties and Responsibilities of the PUPT CSC Academics Committee will be done and benefit every student of the University.

**Section 7.** Shall promote camaraderie and teamwork through the means of Academics.

**Section 8.** Shall responsible in finding possible sponsor for the PUPT CSC Academics Committee.

**Section 9.** Shall responsible if possible, in finding sponsor for the scholarship of students who will take board examination.

**Section 10.** Members of the PUPT CSC Academics Committee can be anyone who is dedicated and committed to be part of it.

**Section 11.** The PUPT CSC Committee Heads and members shall perform all other functions as deemed necessary, assigned by the President.

ARTICLE IV

**STUDENT PARTICIPATION**

**Section 1.** All Vice Presidents for Academics in every organization must have an online group in Facebook to keep contact with each other as well as the PUPT CSC Academics Committee.

**Section 2.** The said group must have an online google form that requires to ask VP for academics if they will be needing support to PUPT CSC Academics Committee.

**Section 3.**  The quizzers or participants must apply to the said form through their VP for Academics for services offered by the PUPT CSC Academics Committee.

**Section 4.** The quizzers must meet a certain condition to qualify for the service of PUPT CSC Academics Committee.

**Section 5.** The quizzers shall benefit to the services offered by the PUPT CSC Academics Committee if they have met certain requirements.

ARTICLE V

**SERVICES OFFERED**

**Section 1.** PUPT CSC Academics Committee offers financial support to quizzers for outside competitions.

**Section 2.** PUPT CSC Academics Committee might be responsible for the processing of paper requirements needed when going outside competitions.

**Section 3.** PUPT CSC Academics Committee offers moral support to bring motivation for quizzers.

**Section 4.** PUPT CSC Academics Committee offers food expenses for review for preparation to those quizzers who will compete outside the University.

**Section 5.** Students who are interested in having the benefits of PUPT CSC Academics Committee shall request an application through their VP for Academics.

**Section 6.** The Committee Heads shall be responsible for gathering information regarding outside competitions and shall be disseminated to the aspirant quizzers.

**Section 7.** The Committee Heads shall be responsible for gathering information regarding outside seminars which can help PUPTians in enriching their knowledge.

**Section 8.** PUPT CSC Academics Committee shall be responsible for disseminating about the outside competition results.

**Section 9.** Other services shall be provided needed by the quizzers upon the approval of the CSC President.

Article VI

**SECURITY AND WELFARE**

**Section 1.** PUPT CSC Academics Committee shall be responsible in taking care of their participants when going outside competitions.

**Section 2.** PUPT CSC Academics Committee shall be responsible in processing for letter excuses for participants when the day of competition marks also the day of their classes.

**Section 3.** PUPT CSC Academics Committee shall be responsible in doing participation letter informing parents, teachers and other concerns that quizzers will be joining outside competitions.

**Section 4.** **.** PUPT CSC Academics Committee shall protect the rights and welfare of every student quizzers.

Article VI

**FINANCIAL LIMITS**

**Section 1.** PUPT CSC Academics Committee shall provide for a minimum amount of 200 pesos per person for food and transportation expenses.

**Section 2.** Quizzers with subsidy provided by PUPT CSC Academics Committee must return with an invoice amounting the same amount provided, should take care by their Vice President for Academics of their organization.

**Section 3.** Quizzers can request to PUPT CSC Academics Committee if they want to have their own shirt representing the University and their organization should shoulder half of the price of the shirt.

Article VII

**VICE PRESIDENTS FOR ACADEMICS**

**Section 1.** PUPT CSC Academics Committee shall distinguish its responsibility from the roles and duties of every Vice President for Academics of different organizations.

**Section 2.** Each Vice President for Academics in different organizations must know this constitution for their reference.

**Section 3.** Each Vice President for Academics in different organizations should know that this constitution only focuses academics activity outside the University.

**Section 4.** Vice President for Academics will be the reference for the students who excel in academics for the representation in case there will be outside competitions.

**Section 5.** Assistant Vice President for Academics or President of the Organization shall take responsible in case the Vice President for Academics is not available.

Article VIII

**RECOGNITION**

**Section 1.** Students who joined outside competition, win or lose, will receive recognition by PUPT CSC Academics Committee.

**Section 2.** Recognition will be given should acknowledge students who dedicated their time, effort, brain juices in representing the University in the outside competition.

**Section 3.** Recognition shall be done at the end of the year headed by the PUPT CSC Academics Committee.

**Section 4.** Students will be given a medal and certification for their hard work and dedication they have provided to our Sintang Paaralan.

**Section 5.** Vice President for Academics in each organization shall be responsible in giving the names of the student who participated in joining outside competitions.

**Section 6.** List of students provided by the VP for Academics will undergo screening to confirm that the student is a legit outside quizzer.

**Section 7.** Other token and certification will be provided upon the approval of the CSC President.

Article IX

**DUTIES OF A MEMBER**

**Section 1.** A member can be considered as VP for Academics, quizzer, participant and competitor representing the University.

**Section 2.** A member should be responsible in every act he does because he is a representation of the University when going outside for competition.

**Section 3.** A member should give their best in every competition he will be.

*Noted by:*

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 **RODEL DIZON**  
 *CSC President*

*Signed by:*  
  
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 **CLART CILOT** **JAKE BRIONES**  *Committee Head Committee Head*

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Attested by:

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 **CHRISTIAN BARRIETA** **MICAH CIELO GARCIA**  *VP Academics - AEcES VP Academics - CS*

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 **SHEENA MAE ENTIENZA** **JONATHAN ORAIS** *VP Academics - JPIA President - JMA*

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 **MELVIN PIZON** **IAN CLOYD MENDOZA**  *VP Academics - JPSME VP Academics - JPMAP*

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 **MARIA THERESA VICENTE** **JAYSON DOMANTAY**  *President - MS VP Academics - PASOA*

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 **JANICA JOYCE IÑIGO**  *VP Academics - PRIME*